

January 14, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES' (DCFS) REQUEST TO
APPOINT MANAGEMENT POSITION - EMANCIPATION DIVISION CHIEF**

Consistent with the August 4, 1998 Board-approved policy on management appointments, we received the attached request from Anita Bock, Director of Children and Family Services, to appoint Michael Olenick to the position of Division Chief for Emancipation at an annual salary of \$118,800 (\$9,900 per month - R12, 4th quartile). The item is fully funded in DCFS' FY 2001-02 Adopted Budget and is vacant. Attached is a copy of the Department's organizational chart for your reference.

Mr. Olenick would assume responsibility for the Emancipation Division. This division is responsible for Emancipation Services and the Independent Living Programs (ES/ILP). These programs provide services to foster youth, age 14 and older, for developing the skills needed to transition to adulthood and independence.

Mr. Olenick has 25 years of experience in the social services and education fields. His current assignment with the Community College Foundation has provided him with invaluable experience with emancipation programs and he has worked closely with DCFS on ES/ILP. Susan Kerr of my staff and Dr. Sharon Watson participated on the selection panel and both found Mr. Olenick exceptionally qualified for this position.

Although your Board recently approved a reaffirmation and expansion of our current hiring/promotion freeze policy, we recommend approval of Ms. Bock's request due to the critical need for the Emancipation Division Chief item to be filled. This position has the leadership role for ensuring that the Department's ES/ILP programs run effectively and efficiently. One of his primary responsibilities will be to assist in the current Board-ordered effort to improve administration of these programs.

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The requested annual salary of \$118,800 is justified by his past salary history, exceptional experience and unique qualifications for this position. Based on the above, we concur with the Department's request to appoint Mr. Olenick to the position of Deputy Director at an annual salary of \$118,800 effective January 28, 2002.

In accordance with the policy on managerial appointments, unless we hear otherwise from your offices by January 25, 2002, we will notify Ms. Bock that she is authorized to proceed with the appointment.

Please let me know if you have any concerns about this appointment, or your staff may contact Claudine Crank of this office at (213) 974-2356.

DEJ:SRK
JEJ:CC:tld

Attachments

- c: Executive Officer, Board of Supervisors
Director, Department of Children and Family Services
Director, Department of Human Resources